

**Committee on Physician Quality  
June 9, 2015  
Meeting Minutes**

**Attendance**

**Members & MMA Staff**

- Russell DeJong, MD (Excused)
- Jeff Brown, M.Ed.
- Rick Cabot, MD (phone)
- David Dixon, MD (phone)
- Alicia Forster, MD
- John Yindra, MD
- Anne Marie Kayashima, MPH
- Lisa Letourneau, MD
- David McDermott, MD (excused)

- Buell Miller, MD
- Rebecca Morin, MPH
- Daniel Onion, MD
- Dianna Poulin
- Roderick Prior, MD
- Gordon Smith, Esq. (excused)
- Celeste Sampson, BS, RN (excused)
- Narasimha Swamy, MD (excused)
- James Timoney, MD (excused)
- Martyn Vickers, Jr., MD (excused)
- Angela Westhoff

**Guests:**

- [REDACTED]

| Topic                                   | Discussion   | Action/Follow-up  |
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| <b>Call to Order</b>                    | Dr. Prior called the meeting to order at 4:00 p.m.   |   |
| <b>Introduction of New CPQ Member</b>   | The group welcomed John Yindra, Medical Director for Community Health Options in Lewiston, and Jeff Brown, Director of Performance Improvement for the Maine Primary Care Association.   | <b>Informational.</b>   |
| <b>December 9, 2014 Meeting Minutes</b> | The April 14, 2015 meeting minutes were included with the agenda packets. <b><i>A motion was made and seconded to approve the minutes as mailed. Vote: Motion Carried.</i></b>   | <b>Accepted</b>   |
|   | As a follow-up from last month's meeting, [REDACTED] provided the CPQ with their organization quality reporting plan as an additional piece of information. In their report they included the target and goals for 2015.   | <b>D. Poulin will send out the document with [REDACTED] review next year.</b> |
| <b>Review of 2014 Annual Plans</b>      | [REDACTED] <b>Health Center</b> [REDACTED] Dr. Martyn Vickers provided the group with a written report of his review for [REDACTED]. Dr. Vickers' written comments are as follows: "This group of health care providers demonstrated a strong commitment to improving the medical care of the population they serve. The group outlined their goals and then monitored the outcomes. Finally they provided their results in a well-organized format. Their efforts resulted in | <b>Accepted with no additional comments or recommendations.</b>               |

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|  | significant improvement and their outcomes compared very favorably to national outcomes." Dr. Vickers in his conclusions recommended acceptance of [REDACTED] 2014 annual review. <b>Following discussion and review, a motion was made and seconded to accept [REDACTED] 2014 annual plan. Vote: Motion carried.</b>  |   |
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|  | <b>[REDACTED] Medical Center.</b> Dr. James Timoney reviewed the [REDACTED] Medical Center 2014 plan prior to the meeting and commented as follows, "Overall an excellent and comprehensive plan. The outline of their program is clear, the minutes are the QAA Committee and the Board indicate it is an active process with clear dashboards that marks their progress and frequent reviews." There is a note that MMA will do a site visit. I am uncertain if this planned." D. Poulin remarked that the site-visit has been completed. <b>Following discussion and review, a motion was made and seconded to accept [REDACTED] Medical Center's annual plan as presented. Vote: Motion carried.</b>   | <b>Accepted with no additional comments or recommendations.</b> |
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|  | <b>[REDACTED] Health Center [REDACTED]</b> Dr. Dan Onion reviewed the [REDACTED] Health Center's plan. He reviewed the plan and found it to be a viable plan and he recommended approval. Dr. David Dixon also reviewed the report and commented it was far more superior than their previous report. <b>Following discussion and review, a motion was made and seconded to accept [REDACTED] plan as presented. Vote: Motion carried.</b>   | <b>Accepted with no additional comments or recommendations.</b> |
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|  | <b>[REDACTED] Health Center.</b> Dr. Rick Cabot reviewed [REDACTED] 2014 annual plan and their goals for 2015. He commented that he found the plan to be well-written and encompassing. Their plan met the standards and good format and in his review of the quality improvement report, he found that [REDACTED] met all their goals. Dr. Cabot recommended acceptance of the plan. Dr [REDACTED] explained that the QI plan changes very little from year to year, but that it is the work plan metric that does change. In terms of services to the community, they are doing very well with their benchmarks. There is a lot of addressed in the plan related to safety issues which is very good. <b>Following discussion and review, a motion was made and seconded to accept [REDACTED] plan as presented. Vote: Motion carried.</b> | <b>Accepted with no additional comments or recommendations.</b> |
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|  | <b>[REDACTED] Health Center [REDACTED]</b> Dr. Roderick Prior reviewed [REDACTED] Health Center's 2014 annual plan. He found the report to be a very completed and even exemplary document, showing many quality indicators  | <b>Approve with comments.</b>                                   |

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|   | with graphics which include █████ results and comparisons to Maine and US average. He noted that he assumes that this data is available either from █████ EMR or the HRSA standard reporting system which █████ participates in as an FQHC. █████ health maintenance results have slipped somewhat in a number of areas in the last several years, although they generally still exceed Maine and US comparisons. The report discusses the reasons for this slippage, which include the loss of two midlevel providers and the loss of overall productivity caused by the introduction of an EMR. The report does lack some features which we expect to see in an annual QI plan, including an overall discussion of the results of the previous year's work, lessons learned, areas of improvement needed, and areas for which QI initiatives are comments. The comments made after last year's review continue to be relevant. This plan does not close the loop in that it is worth repeating the comments last year. They also did not include QI meeting minutes with their plan. Following discussion and review, a motion was made and seconded to table acceptance of the plan until further information is provided (minutes). |  |
| <b>External Peer Review &amp; OBQI Report</b> | D. Poulin included with the packets a memorandum she prepared for the MMA Board of Directors for MMA's QI programs.   | <b>Informational</b>                             |
| <b>Other</b>                                  | There was a brief discussion about the roles and responsibilities of the CPQ and how can we help reviewers look at plans and be able to evaluate them in a consistent manner. Some of the plans we have seen are organized very differently but the review tool is helpful, and Ms. Poulin does share it with the practices. It was suggested that we ask the practices to answer the questions asked in the template, and submit it with their plans. They can even provide hyperlinks to materials which will make te review process more streamlined. Roles and responsibilities of committee members is completely dependent on the individual physican who review the plans.   | <b>D. Poulin will implement this suggestion.</b> |
| <b>Next Meeting(s)</b>                        | The next meeting is scheduled for <b><u>Tuesday, September 8, 2015</u></b> 4-6 p.m., MMA Headquarters   | <b>Informational.</b>                            |

*Meeting adjourned at 5:00 p.m.*

*Minutes respectfully submitted by Dianna Poulin, Coordinator for Peer Review & Quality*

***2015 Meeting Schedule (Subject to change)***

**No meetings in July/August unless plans need to be reviewed**

**November 10, 2015**