**MAINE MEDICAL EDUCATION TRUST**

**FACULTY DISCLOSURE DECLARATION**

Maine Medical Education Trust has implemented a process where everyone who is in a position to control the content of an education activity has disclosed to us all relevant financial relationships with any commercial interest **(see below for definitions)**. In addition, should it be determined that a conflict of interest exists as a result of a financial relationship you may have, this will need to be resolved prior to the activity. **This information is necessary in order for us to be able to move to the next steps in planning this CME activity. If you refuse to disclose relevant financial relationships, you will be disqualified from being a part of the planning and implementation of this CME activity.** The **Maine Medical Education Trust** must insure balance, independence, objectivity, and scientific rigor in all its individually sponsored or jointly sponsored educational activities.

**TITLE OF CME PROGRAM:** Click or tap here to enter text.

**FACULTY/PLANNER NAME**: Click or tap here to enter text.

\_\_\_\_Faculty/Presenter

\_\_\_\_Planner

**DATE OF PROGRAM**: Click or tap to enter a date.

**TITLE OF PRESENTATION**: Click or tap here to enter text.

**OBJECTIVES:**

1. Click or tap here to enter text.

2. Click or tap here to enter text.

3. Click or tap here to enter text.

**First**, list the names of any *commercial* *interests* (defined in “Glossary of Terms” on back of form or page 2) with which you or your spouse/partner have, or have had, a relevant financial relationship within the past 12 months. For this purpose, we consider the relevant financial relationships of your spouse or partner that you are aware of to be yours.

**Second**, describe what you or your spouse/partner received (ex: salary, fee, research grant, etc). Maine Medical Education Trust does NOT want to know how much you received.

**Third**, describe your role.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Commercial Interest** | | | **Nature of Relevant Financial Relationship**  **(Include all those that apply)** | | | |
| **What I received** | | | **My role** |
| *Example: Company ‘X’* | | | *Speaker Fee* | | | *Promotional Speaker* |
|  | | |  | | |  |
|  | | |  | | |  |
|  | | |  | | |  |
|  | **I do not have any relevant financial relationships with any commercial interests** | | | | | |
|  |  |  | | |  | |
|  |  |  | | |  | |
| **What was received**: Salary, royalty, intellectual property rights, research grant, consulting fee, speaker fee, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. | | | | **My Role(s):** Employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities. | | |

**Speaker:** Will your presentation discuss any products or services of the above Commercial Interests? \_\_\_Yes \_\_\_No

**Planner:** Does your control over content in this CME activity include content pertaining to any products or services of the Commercial Interest? \_\_\_ Yes \_\_\_\_No If yes, explain the conflict: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electronic Signature: Click or tap here to enter text. Date: Click or tap to enter a date.

Your cooperation in complying with this policy is appreciated. Please return this form to: [gbegin@mainemed.com](mailto:gbegin@mainemed.com)

or fax to 207-622-3332

**Glossary of Terms**

**Commercial Interest**

The ACCME defines a “commercial interest” as any entity producing, marketing, re-selling, or distributing health care goods or services, consumed by, or used on, patients. The ACCME does not consider providers of clinical service directly to patients to be commercial interests. For more information, see [www.accme.org](http://www.accme.org).

**Financial relationships**

Financial relationships are those relationships in which the individual benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial benefits are usually associated with roles such as employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received, or expected. ACCME considers relationships of the person involved in the CME activity to include financial relationships of a spouse or partner.

**Relevant financial relationships**

ACCME focuses on financial relationships with commercial interests in the 12-month period preceding the time that the individual is being asked to assume a role controlling content of the CME activity. ACCME has not set a minimal dollar amount for relationships to be significant. Inherent in any amount is the incentive to maintain or increase the value of the relationship. The ACCME defines “’relevant’ financial relationships” as financial relationships in any amount occurring within the past 12 months that create a conflict of interest.

**Conflict of Interest**

Circumstances create a conflict of interest when an individual has an opportunity to affect CME content about products or services of a commercial interest with which he/she has a financial relationship.

# Maine Medical Education Trust

# Statement of Conflict Resolution and Disclosure including Content Validation

In accordance with the Accreditation Council for Continuing Medical Education (ACCME) Standards for Commercial Support: Standards to Ensure Independence in CME Activities it is the policy of MAINE MEDICAL EDUCATION TRUST to ensure balance, independence, objectivity and scientific rigor in all of its continuing medical education (CME) activities.

MAINE MEDICAL EDUCATION TRUST requires everyone who is in a position to control the content of a CME activity to disclose all relevant financial relationships with any commercial interest. This information is utilized to 1) determine if a conflict exists, 2) resolve the conflict by initiating a content validation process, and 3) advise learners of this information. Any individual who refuses to (or chooses not to) disclose relevant financial relationships will be disqualified from participating as an instructor, planner or manager and cannot have control of or responsibility for the development, management, presentation or evaluation of a CME activity certified by MAINE MEDICAL EDUCATION TRUST. Disclosures received by MAINE MEDICAL EDUCATION TRUST from individuals in a position to control CME content are made transparent to learners prior to participating in the activity. MAINE MEDICAL EDUCATION TRUST discloses the following information to learners: 1) the name of the individual, 2) the name of the commercial interest(s), and 3) the nature of the relationship the individual has with the commercial interest. MAINE MEDICAL EDUCATION TRUST also discloses to learners the name(s) of commercial interests supporting each CME activity. Once a conflict is identified, a content validation process is initiated to ensure that the content or format of the CME activity and related materials will promote improvements or quality in healthcare and not promote a specific proprietary business interest of a commercial interest. To this end, it is the policy of MAINE MEDICAL EDUCATION TRUST to conduct an unbiased review of all planned content for CME activities certified for credit to ensure adherence to the ACCME content validation statements and to resolve any actual or perceived conflict of interest that exists. MAINE MEDICAL EDUCATION TRUST employs three primary metrics to validate CME content: 1) fair balance, 2) the scientific objectivity of studies mentioned in the materials or used as the basis for content, and 3) appropriateness of patient care recommendations made to learners.

**CME Definition**

Continuing medical education consists of educational activities which serve to maintain, develop, or increase the knowledge, skills, and professional performance and relationships that a physician uses to provide services for patients, the public, or the profession. The content of CME is that body of knowledge and skills generally recognized and accepted by the profession as within the basic medical sciences, the discipline of clinical medicine, and the provision of health care to the public.

**ACCME’s definition of CME content include;**

* Management, for physicians responsible for managing a health care facility
* Educational methodology, for physicians teaching in a medical school
* Practice management, for physicians interested in providing better service to patients
* Coding and reimbursement in a medical practice

All faculty and planners receive this faculty disclosure that communicates the MAINE MEDICAL EDUCATION TRUST information concerning expectations related to content validation and safeguards against commercial bias which are detailed. An individual presentation or initial draft of a conflicted faculty member’s content are reviewed by a MAINE MEDICAL EDUCATION TRUST staff member. If there are concerns identified by the content validation process, feedback may be requested from the course director or program chair of MAINE MEDICAL EDUCATION TRUST.

MAINE MEDICAL EDUCATION TRUST requests that learners evaluate activities for the potential presence of bias.