

**Maine Medical Association**  
**Committee on Continuing Medical Education and Accreditation**  
*Minutes*  
**October 23, 2014**

**Call to order (Dr. Miller)**

In the absence of our interim Chairperson, Dr. Miller called the meeting to order at 2:00 PM. Members in attendance at the meeting were Dr.(s) Miller, Diaz and Dennis along with staff person Gail Begin.

**Review and Approval of the April 24, 2014 minutes\***

The minutes were reviewed from the April 24, 2014 meeting and were approved by the committee members present with a suggested change by Dr. Dennis under the call to order section.

**2013 Site Surveys extended**

Gail updated the Committee that Cary Medical Center had still not sent in their site surveyor packet for accreditation. She noted that Cary Medical Center will be dropped from MMA provider accreditation status.

**2014 Site Surveys completed**

**MaineGeneral, Augusta/Waterville**

The Committee reviewed the recommendations of the surveyor and upon completion the Committee voted to accredit MaineGeneral Medical Center for a 4-year accreditation with no progress report due. All areas were in compliance. *Note: questionable for 6-year status.*

**Penobscot Community Health Center**

The Committee reviewed the recommendations of the surveyor and upon completion the Committee voted to accredit Penobscot Community Health for a 4-year accreditation with no progress report due.

**Status of Previous Surveys from April 24 meeting (carried over)**

*Gail noted Dr. Miller needed to leave before the meeting was called to order.*

*Riverview Psychiatric Center's decision will be brought forward to the October meeting.*

Dr. Bourgoin voted on a 4 year approval with a progress report however we were not able to vote without having other members of the committee present. Dr. Miller agreed with the previous approval decision and approval of their progress report on C6, records retention policy and update to their accreditation statement.

**Aroostook Medical Center**

Gail discussed with the Committee members Aroostook Medical Center decision to no longer be provider of CME under the ACCME. TAMC will no longer be accredited under the Maine Medical Association starting in November.

**Progress Reports**

None at this time

**Process for improvements for 2014-2015**

The Committee agreed that our process for improvement for this year would be to update all of our Maine Medical Association forms to the new criteria set forth by the ACCME. Members discussed another process for improvement would include recruiting more surveyors and committee members to the CCMEA Committee.

## **Pertinent Updates**

### **Resignation from our CCMEA Committee**

Dr. Dennis announced her resignation from the Committee in October 2014 stating that she needed to resign from the committee, due to competing priorities.

The Committee thanked Dr. Dennis for her years of service to our CCMEA Committee and wished her well on her endeavors.

### **ACCME Self-Assessment Exercise**

The Committee completed the self-assessment exercise provided by the ACCME and Gail will be submitting those answers by the end of the month. The results from this survey will be shared at our January meeting.

### **Criteria Changes**

The Committee has accepted the ACCME Changes for Simplification. The simplification in criteria will be discussed at the December ACCME meeting in Chicago and will be reviewed in 2015.

### **Annual CCMEA Meeting – April 30, 2015**

The CCMEA Annual Meeting is scheduled for April 30, 2015 at the Maine Medical Association.

### **Next meeting date**

The next CCMEA meeting is scheduled for January 22, 2015.

### **Adjournment**

Dr. Miller adjourned the meeting at 3:15 p.m.