

CME Passport & Learner Reporting in PARS

Maine Medical Association



Reports are Back!

SUMMARY OF CME ACTIVITIES FOR 1/2/2022 - 1/1/2023

Accreditor: Maine Medical Association

ACCME Organization ID Number: 4

Provider Name: Maine Medical Education Trust

SUMMARY OF CME ACTIVITIES

Note: You can use the PARS activity search function for a list of activities included in this report and for additional filtering options.

Activity Format	Activities	Physician Learners	Other Learners
Directly Provided			
Live Course	0	0	0
Regularly Scheduled Series	0	0	0
Test-Item Writing	0	0	0
Committee Learning	0	0	0
Performance/Quality Improvement	0	0	0
Internet Searching and Learning	0	0	0
Enduring Material *	0	0	0
Learning from Teaching	0	0	0
Journal CME/CE	0	0	0
Manuscript Review	0	0	0
Other/Blended Learning	0	0	0
Total	0	0	0
Jointly Provided			
Live Course	108	1,748	4,412
Regularly Scheduled Series	14	472	1,992
Test-Item Writing	0	0	0
Committee Learning	0	0	0
Performance/Quality Improvement	0	0	0
Internet Searching and Learning	0	0	0
Enduring Material *	59	1,799	494
Learning from Teaching	0	0	0
Journal CME/CE	0	0	0
Manuscript Review	0	0	0
Other/Blended Learning	0	0	0
Total	181	4,019	6,898
Total	181	4,019	6,898



Dashboard

Activities

Learners

Reports



Program

Summary of CME Activities

Summary of CME activities reported by accredited providers during date interval

[View →](#)

Summary of CME Activities Report

Select your date range below.

FROM

01/01/2022

TO

12/31/2022

[View Report](#)

Agenda

CME Passport

Changes in Practice to Support
Learner Reporting in PARS

Learner Reporting in PARS –
How to Add Learners



What is CME Passport?

[Find Accredited CME](#)[Log In](#)[Create an Account](#)

Create an account to track and manage your CME transcripts.

[Create an Account](#)

Take control of your CME

- Find CME and track your CME credits
- Generate CME transcripts
- Focus on your patients – not paperwork

[Specialty Search](#)[Keyword Search](#)[Browse All Activities](#)

CME Passport is an online database that can house both searchable CME Activities and Learner CME Transcripts.

It is not a requirement to use CME Passport, but there are benefits to both providers and learners.

FEATURED ACTIVITY SEARCHES

[COVID-19 →](#)[Pain Management →](#)[Free And Online Accredited Continuing Education →](#)[Education That Counts For Board Certification →](#)

cmepassport.org

Would you like to include your activity on CME Passport? *

☒ Yes ☐ No

Benefits of Using CME Passport for Providers

Provide a description of the activity for learners. * ?

This activity will present evidence-based practices and case-based learning to implement comprehensive and coordinated services for pregnant and postpartum women with opioid use disorder.

Enter the activity URL to view activity details. * ?

<https://qclearninglab.org/all-courses/>

Free Advertising!

Providers can select in PARS to include their activity(ies) in CME Passport.


★ Must enter a Description and URL in PARS if selecting to include the activity on CME Passport

Learners can search for activities in CME Passport.


This allows providers to potentially reach a wider audience.

FEATURED ACTIVITY SEARCHES


COVID-19 →

 Activities related to diagnosis, treatment and research of COVID-19


Pain Management →

 Activities related to pain management, safer controlled substance prescribing and opioid medications

Free And Online Accredited Continuing Education →

 Free continuing education you can complete online

Education That Counts For Board Certification →

 Activities that offer Maintenance of Certification or Continuous/Continuing Certification credit

Specialty Search

Keyword Search

[Browse All Activities →](#)

 Search Activities...



Benefits of Using CME Passport for Learners

 Search Activity



Apply selected filter(s)

Filter By:

[Clear All](#)

Specialty



Certifying Boards



Activity Format



Educational Delivery Method



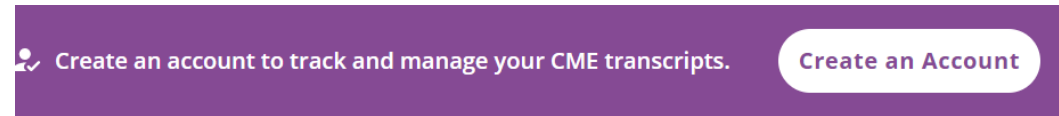
Learners can find activities for CME Credits.

Learners can search a database of activities from around the nation to find ones that meet their needs.

This includes both live and enduring materials and activities offering MOC.

A filter allows them to narrow their search.

Anyone can use the search tool.



Benefits of Using CME Passport for Learners

Create an account – and take control of your CME.

- ✓ No need to keep track of your credits yourself – your CME provider can report your CME and MOC credits to your account.
- ✓ Track your CME and MOC credits.
- ✓ Generate a transcript to send to your licensing and certifying boards, credentialing authorities or employer.
- ✓ CME Passport will automatically report your CME and MOC credits to licensing and certifying boards collaborating with the ACCME.

[Learn More](#)

EMAIL *

PASSWORD *

CONFIRM PASSWORD *

Already have an account? [Log In](#)

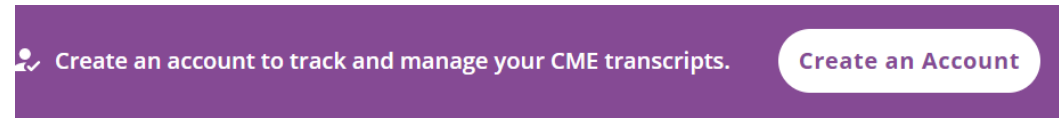
[Create Account](#)

Learners can Manage their CME Credits

CME Passport allows learners to keep track of the credits they earn.

As providers upload credits earned in PARS, physicians can view a transcript of their credits if they create a free account.

Credits can be reported into PARS and viewed by learners on CME Passport even if you choose not to include the activity on CME Passport.



Benefits of Using CME Passport

Create an account – and take control of your CME.

- ✓ No need to keep track of your credits yourself – your CME provider can report your CME and MOC credits to your account.
- ✓ Track your CME and MOC credits.
- ✓ Generate a transcript to send to your licensing and certifying boards, credentialing authorities or employer.
- ✓ CME Passport will automatically report your CME and MOC credits to licensing and certifying boards collaborating with the ACCME.

[Learn More](#)

EMAIL *

PASSWORD *

CONFIRM PASSWORD *

Already have an account? [Log In](#)

Create Account

Credit Reporting to State Boards

The State of Maine Board of Licensure in Medicine and the Maine Board of Osteopathic Licensure have collaborated with the ACCME to use CME Passport for reporting physician credit.

This reduces the administrative burden on physicians for tracking and reporting their credits.

Create an account to track and manage your CME transcripts.

Create an Account

Benefits of Using CME Passport

- American Board of Anesthesiology (ABA)
- American Board of Internal Medicine (ABIM)
- American Board of Ophthalmology (ABO)
- American Board of Otolaryngology–Head and Neck Surgery (ABOHNS)
- American Board of Pathology (ABPath)
- American Board of Pediatrics (ABP)
- American Board of Surgery (ABS)

Tracks CME Credits earned from all reporting providers.

CME Passport acts as a single source of CME Credits earned if all providers are entering learner data into PARS.

Potentially reduces time spent issuing CME Certificates and handling inquiries regarding certificates.

MOC is also reported to all collaborating certifying boards.

MAINE MEDICAL EDUCATION TRUST

The Maine Medical Education Trust and other Accredited CME Providers are utilizing CME Passport to move towards a centralized CME reporting and tracking system.

CME PASSPORT

A free, centralized web application where physicians can create a personalized account to view, track, and generate transcripts of their reported CME credit and search for CME Activities.

LICENSING BOARD COLLABORATION

- The State of Maine Board of Licensure in Medicine and the Maine Osteopathic Board of Licensure have agreed to use CME Passport for obtaining CME records for physicians.
- Physicians who wish to take advantage of this free tracking and reporting system must grant permission in the evaluation form following each CME activity for the MMET to report earned credits on their behalf.

Track CME

No need to keep track of credits yourself - your CME and MOC credits can be reported directly to your free account.

Automatic Reporting

Your credits can be accessed directly by Maine licensing boards and collaborating specialty boards, eliminating the need to collect and submit certificates.

Find Activities

A searchable database of activities from across the nation can help you find the content you need to improve your practice. No account necessary.

CREATE YOUR ACCOUNT AT CMEPASSPORT.ORG



Informing Learners of Using CME Passport

The CME Provider Passport Mark can be included on announcements and brochures to let learners know that the credits will be available on their CME Passport Transcript.

The Mark can be downloaded from the [ACCME website](http://ACCMEwebsite).

The ACCME has a user manual for physicians that provides instructions on opening a new account.

CME Passport Flyer – one-two page informational handout.

HOW YOUR PERSONALIZED ACCOUNT WORKS

- Your CME provider will ask you for permission to report your CME credit.
- You'll need to give your CME provider your month and day of birth, state of licensure, and your license ID.
- Your CME provider will report your CME completion information to the ACCME. The ACCME will transmit the information to CME Passport. Please note that your information must be submitted by your CME provider. You are not able to self-report CME completion information to CME Passport.
- When you login to your CME Passport personalized account, you'll be able to see the CME completion information that CME providers have reported on your behalf. Please allow for up to 45 days for reporting following the activity.
- You can create a transcript of your reported CME and MOC credit and email that to your licensing board, employer, credentialing body, or any other regulatory authority you choose.
- You do not need to report CME or MOC credits to medical or certifying boards that are collaborating with the ACCME, such as the State of Maine Board of Licensure in Medicine and the Osteopathic Board of Licensure. Those boards will have access to the information. See <https://www.accme.org/about-cmepassport> for a list of collaborating certifying boards.

Informing Learners of Using CME Passport

The following language can be used on activities to accompany the CME Passport Provider Mark:

"The CME credits that physicians earn from this activity will be submitted to ACCME's CME Passport, a free, centralized web application where you can create a personalized account to view, track, and generate transcripts of your reported CME credit.

Visit www.cmepassport.org to create your account."

Agenda

CME Passport

Changes in Practice to Support
Learner Reporting in PARS

Learner Reporting in PARS –
How to add learners



**How many of you already
report individual learners in
PARS and utilize CME
Passport?**

Answer in the Poll



Optional, but... you may
want to consider

Learner Reporting in PARS



Opportunity to report CME Credits earned by physicians directly into PARS.

The State of Maine Board of Licensure in Medicine and the Maine Board of Osteopathic Licensure are 2 of 10 state boards (and growing) that have agreed to use this reporting system for obtaining CME Credit data for individual physicians' licensing requirements.

The more providers that report learners in the PARS system, the more accurately the State Boards can access physician credit information.



Changes in Practice to Support Learner Reporting

- Obtaining Physician Consent
- Gathering Additional Information



Obtaining Physician Consent

Physicians must agree to have credits reported for them on their behalf.

Their information and credits earned **CANNOT** be entered into PARS without their consent.



Gathering Additional Information

In order to report physician credit, you will need to gather the following information:

Please note that this information is only required for those physicians (MD/DOs) wishing to have CME Credits reported on their behalf.



Birthdate (MM/DD)



License ID Number (DO or MD)
and State



Number of Credits Claimed



Agreement to have credits
reported on their behalf

Gathering Additional Information

Two ways to gather this additional information include

1. Evaluation Form
2. CME Credit Reporting Consent Form



Birthdate (MM/DD)



License ID Number (DO or MD) and State



Number of Credits Claimed



Agreement to have credits reported on their behalf

Evaluation Form

Paper evaluations or digital online evaluations can be updated to request the necessary information:

13. Please fill out the contact information below.

First Name:		Last Name:	
Credentials:		Email:	

14. The MMET is able to report CME Credit on your behalf to the State of Maine Board of Licensure in Medicine and the Maine Board of Osteopathic Licensure. Do you consent to have the MMET report this data?

☐ Yes ☐ No ☐ This does not apply to me, I am not an MD or DO

15. If you answered yes to the question above, please provide the following information for reporting purposes.

Date of Birth (MM/DD):		State of Licensure:		License ID:	
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Evaluation Form

Paper evaluations or digital online evaluations can be updated to request the necessary information:

16. Please select one of the following:

- ☐ I attest that I have completed the entire activity and claim **[insert credit hours]** *AMA PRA Category 1 Credit(s)TM* or have participated in this activity for **[insert number of hours]** hours.
- ☐ I am an MD or DO and claim only ____ *AMA PRA Category 1 Credit(s)TM* for this activity. Please insert the number of credit hours you are claiming: 1 hour = *1 AMA PRA Category 1 CreditTM*
- ☐ I am a non-physician and participated in this activity for ____ hours. Please insert the number of hours in 15-minute increments. 15 minutes = .25 hours; 60 minutes = 1 hour.
- ☐ I do not wish to claim *AMA PRA Category 1 CreditsTM* or participation hours for this activity.

CME Credit Reporting Consent Form

Another option would be to have learners complete a CME Credit Reporting Consent Form.

This form would ask for the same information but be completed once a year or once per series.

The Number of Credits Claimed still needs to be collected.



Birthdate (MM/DD)



License ID Number (DO or MD) and State



~~Number of Credits Claimed~~



Agreement to have credits reported on their behalf

Example of
CME Credit
Reporting
Consent
Form

The State of Maine Board of Licensure in Medicine and the Maine Osteopathic Board of Licensure have agreed to use CME Passport for obtaining CME records for physicians. Physicians who wish to take advantage of this free tracking and reporting system must grant permission to the Daniel Hanley Center for Health Leadership and the MMET to report earned credits on their behalf.

Information Needed to Participate

First Name:	
Last Name:	
Credentials:	
Email:	
Date of Birth (MM/DD)	
State of Licensure:	
Licence ID:	

Granting Permission to Submit Information

The MMET is able to report CME Credit on your behalf to the State of Maine Board of Licensure in Medicine and the Maine Board of Osteopathic Licensure. Do you consent to have the MMET report this data?

- ☒ Please report CME Credits on my behalf to CME Passport.
- ☐ I do not wish to participate in CME Passport. Send me my CME certificate and I will make the necessary filings.
- ☐ I do not wish to claim AMA PRA Category 1 Credits™ or participation hours for this activity.

Agenda

CME Passport

Changes in Practice to Support
Learner Reporting

Learner Reporting in PARS –
How to Add Learners





To Report CME Credits Earned, Learners can be added to PARS

- Individually
- As a batch upload for multiple learners at a time
- For one activity
- For multiple activities at a time
- ONLY Physicians – MDs and DOs can be reported in PARS



Adding Individual Learners to PARS

Individual learners can be added to report credit earned from individual activities.

Click into the activity in PARS



- Update Total Learners
- + Add Individual Learners
- Print Activity
- Delete Activity

Enter identification information and CME credits for the learner. Add a board to report MOC.

FIRST NAME

First name

LAST NAME

Last name

DOB



DATE COMPLETED



☐ Report for CME credit

LICENSING STATE

🔍 Select a state or province

LICENSING ID

Licensing id

+ Add a Certifying Board or Collaboration

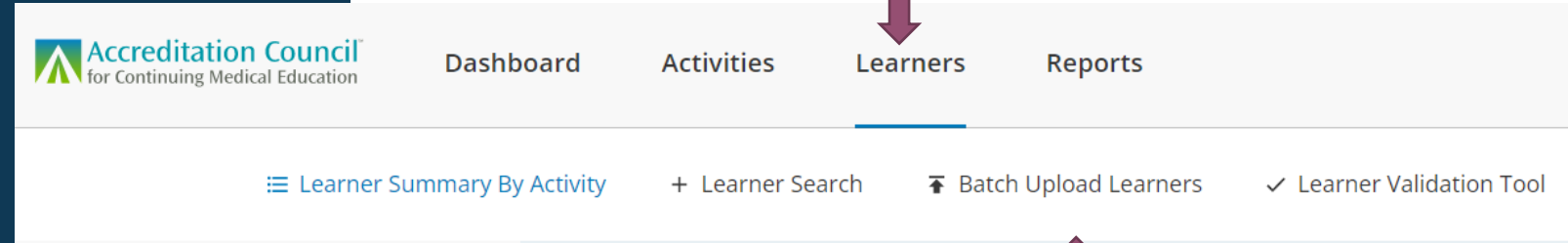
Submit and Add Another Learner

Batch Uploading Multiple Learners

Learners claiming CME can be batch uploaded to PARS for each activity or multiple activities at a time.

Under “Learners” Tab, choose “Batch Upload Learners”

Under “Learners” Tab, choose “Batch Upload Learners”



A menu of files will appear:

You will likely use the Excel File for CME

Click on it and download the file

1) Prepare your file for upload.
[Learn more about how to add or delete](#)

Batch Templates

📄 Batch Learner Excel File
Use for CME and MOC

📄 Batch Learner Excel File with REMS
Use for REMS

The Spreadsheet has space for reporting both CME and MOC.
If reporting just CME, use only columns A-I.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Required for all learner submissions					Month and day only, do not include year. Format as MM/DD (ex. 03/14)	If you are reporting CME completion only, fill out columns A-I and stop here.			If you are reporting MOC/CC fill out these columns. At least one If the learner is dual-certified, repeat these columns for each certifying board. Please note that amounts of credit in one row are not additive. See the file for more details.					
2	Record Action	ACCME Activity ID	Completion Date	First Name	Last Name	Date of Birth	Licensing State	Licensing ID or NPI	Number of CME Credits	Certifying Board	Certifying Board ID	Total Board Credits	Credit Type	Credits Awarded for Credit Type	Additional Credit Type
3	Add	202212345	6/30/2022	All	Learner	09/10	Maine	1234567	5	ABIM	999999	5	Medical Knowledge	5	Practice Assessment
4	Add	202212345	6/30/2022	CME	Learner	10/18	California	7654321	5						
5	Add	202212345	6/30/2022	MOC	Learner	05/25				ABOHNS	8888888	5	Self-Assessment	5	
6															
7															
8															
9															

Preparing the Spreadsheet

The first three lines provide examples for how to enter data for reporting CME and MOC. They should be deleted before uploading the file. Do not delete any columns.

	A	B	C	D	E	F	G	H	I
1	Required for all learner submissions					Month and day only, do not include year. Format as MM/DD (ex. 03/14)	If you are reporting CME completion only, fill out columns A-I and stop here.		
2	Record Action	ACCME Activity ID	Completion Date	First Name	Last Name	Date of Birth	Licensing State	Licensing ID or NPI	Number of CME Credits
3	Add	202212345	6/30/2022	All	Learner	09/10	Maine	1234567	5
4	Add	202212345	6/30/2022	CME	Learner	10/18	California	7654321	5
5	Add	202212345	6/30/2022	MOC	Learner	05/25			
6									
7									
8									
9									
10									
11									

After collecting information from participants in the evaluation forms or consent forms, transfer the data to a learner spreadsheet.

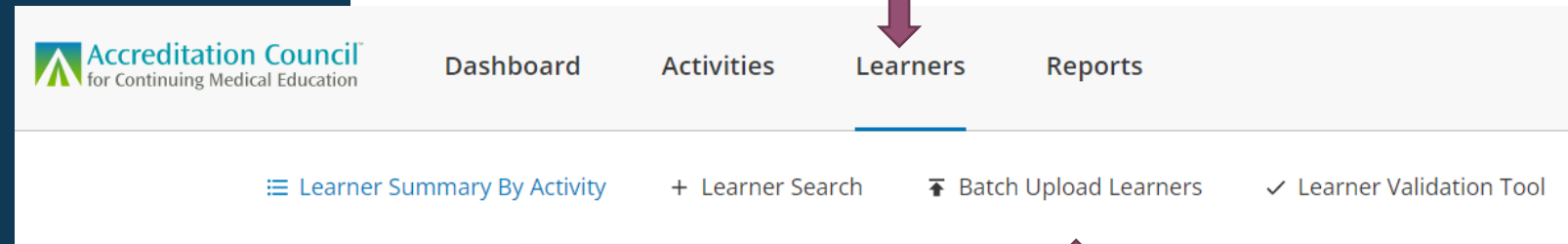
All learner information is required, or the learner's information will not upload.

Preparing the Spreadsheet

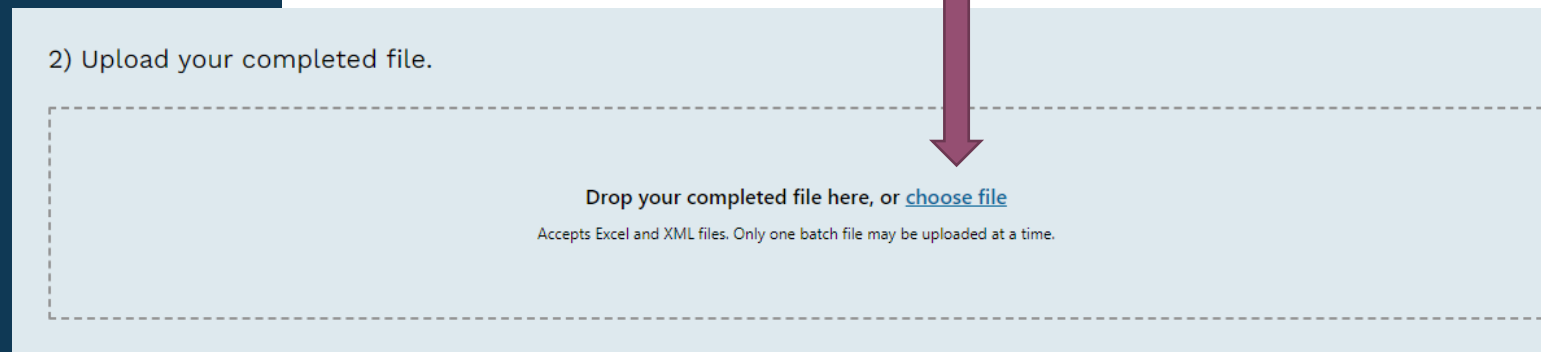
Using the Spreadsheet to Report Learners

When the file is ready for upload, return to the learners tab.

Under “Learners” Tab, choose “Batch Upload Learners”



Choose your saved spreadsheet to upload.



A notification will appear at the top of the screen

Your file has been uploaded and may take a while to process. You can check on the progress using the batch history button.

What if Not All Learners are Uploaded?

Download the spreadsheet of rejected submissions.

Check information for accuracy and completion.

Upload the file with corrections.

You will receive an email notification with a link to view results

ACCME PARS
File processing complete
Hello Elizabeth Ciccarelli, Your

Hello Elizabeth Ciccarelli,

Your file has been processed. Please visit PARS/JA-PAR

The learner file 169AnnualSession_Learner_Excel_CMI
You can see the results [here](#).

Download a spreadsheet of the rejected submissions

UPLOAD HISTORY

View and download previous batch files and error reports.

If you have **rejected records**, follow these instructions:

1. Download rejected learners (this download contains only records that weren't processed).
2. Make any necessary corrections referencing the error descriptions in the returned Excel file.
3. Save the spreadsheet as an Excel file once you've made any changes.
4. [Upload](#) the newly corrected Excel file.

Dec 12, 2022

📎 169AnnualSession_Learner_Excel_CME.Rejected_Learner_Completions.20220927152520196.xlsx

2 Added

37 Rejected

Rejection_2022_12_13_11_39_28 | Successful_2022_12_13_11_39_28

View Error Messages in the downloaded “Rejection” Spreadsheet

Upload the file with corrections.

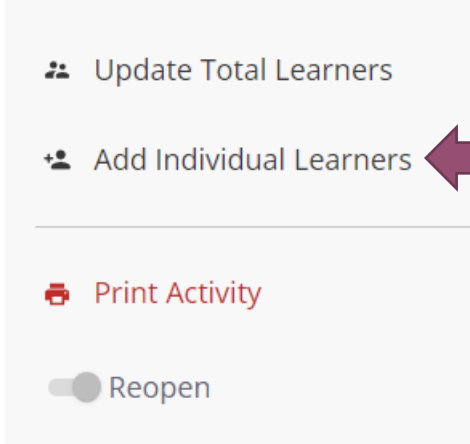
U	V	W	X	Y
Errors				
624: Missing diplomate date of birth.				
621: Missing diplomate ID.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				
748: Total AMA Credits cannot be higher than the credits				
748: Total AMA Credits cannot be higher than the credits				
624: Missing diplomate date of birth.				
624: Missing diplomate date of birth.				

What if Not All Learners are Uploaded?

If there are still issues, you can make further corrections, or try to report learners on an individual basis.

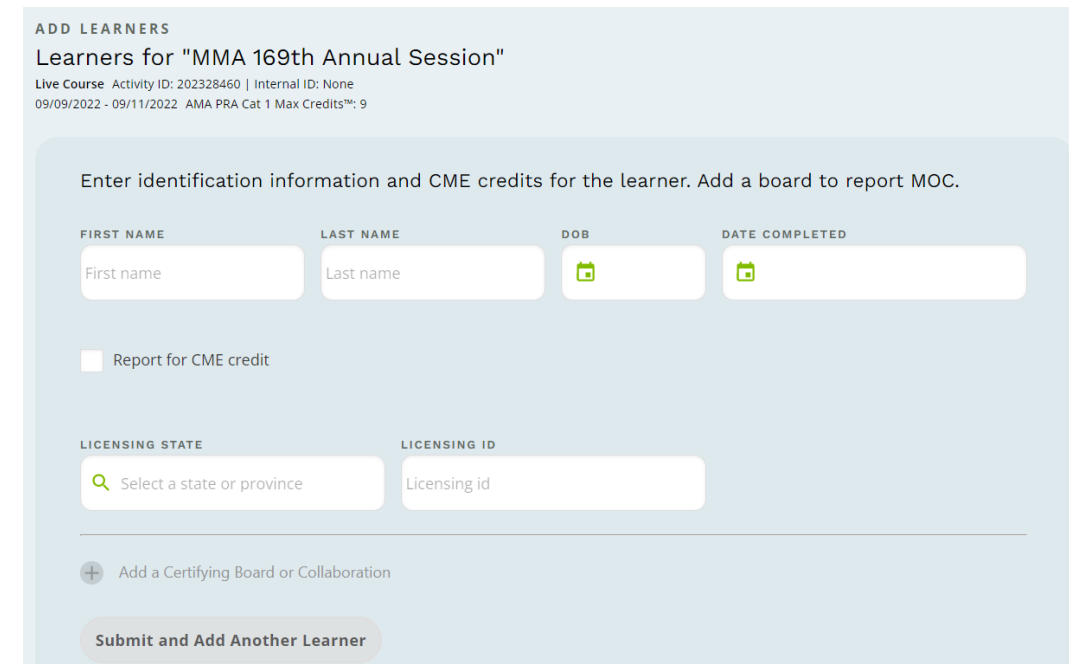
Not all information is required to enter learners individually. The system can usually report for the learner based on their name and autofill the remaining information.

Click into the desired activity



- Update Total Learners
- Add Individual Learners
- Print Activity
- Reopen

Enter learner information



ADD LEARNERS

Learners for "MMA 169th Annual Session"

Live Course Activity ID: 202328460 | Internal ID: None
09/09/2022 - 09/11/2022 AMA PRA Cat 1 Max Credits™: 9

Enter identification information and CME credits for the learner. Add a board to report MOC.

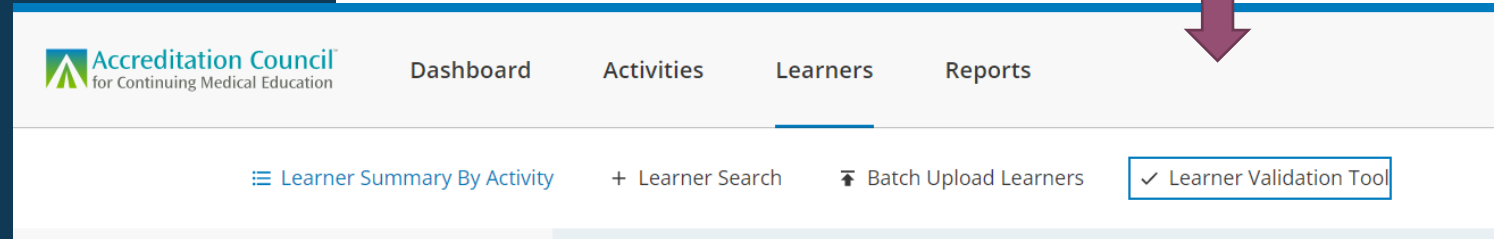
FIRST NAME	LAST NAME	DOB	DATE COMPLETED
<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="DOB"/>	<input type="text" value="DATE COMPLETED"/>

☐ Report for CME credit

LICENSING STATE	LICENSING ID
<input type="text" value="Select a state or province"/>	<input type="text" value="Licensing id"/>

Pre-Validating Learners

If you want to know whether a particular learner is in the system, you can use the Learner Validation Tool

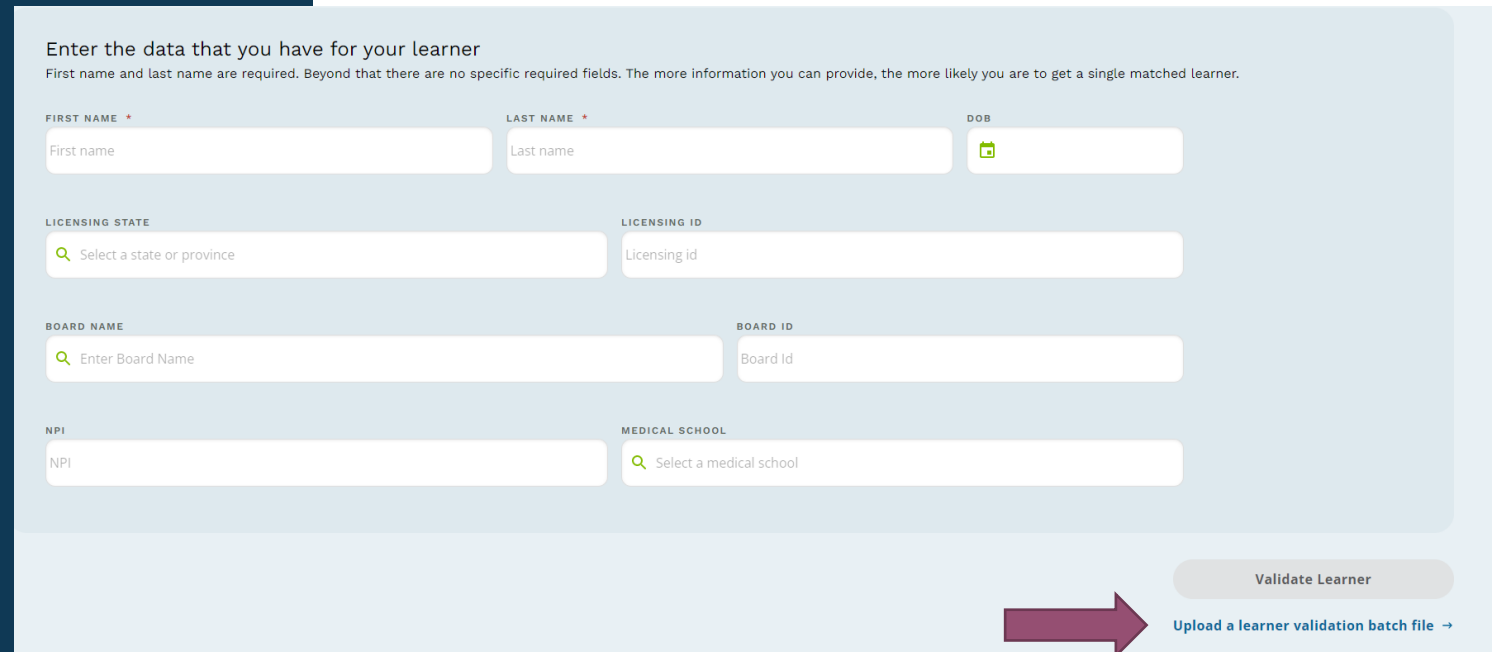


Accreditation Council
for Continuing Medical Education

Dashboard Activities Learners Reports

☰ Learner Summary By Activity + Learner Search ⚙ Batch Upload Learners ✓ Learner Validation Tool

You will enter information about a learner



Enter the data that you have for your learner
First name and last name are required. Beyond that there are no specific required fields. The more information you can provide, the more likely you are to get a single matched learner.

FIRST NAME * LAST NAME * DOB

First name Last name

LICENSING STATE LICENSING ID

Select a state or province Licensing id

BOARD NAME BOARD ID

Enter Board Name Board id

NPI MEDICAL SCHOOL

NPI Select a medical school

Validate Learner

Upload a learner validation batch file →

Or batch upload a list of learners

Pre-Validating Learners

If you want to know whether a particular learner is in the system, you can use the Learner Validation Tool

And the system will tell you if there is a match or not

Learner Validation Result



The learner is matched, and you can submit completion data for this learner.

First Name: Maroulla

Last Name: Gleaton

Done

Learner Validation Result



There is no learner matching the information you provided. Please try the validation again by entering more data about the learner to see if a match can be made.

First Name: Elizabeth

Last Name: Ciccarelli

Try again with more information

Learner Reporting through Other Systems



Your Learner Management System may be able to communicate directly with PARS.

The ACCME can help with this.

Contact info@accme.org

If communication is possible, then learner data only has to be entered once and the data can be accessed by physicians in CME Passport.

Viewing Learners' Credits

You can view a list of learners you recently added either via batch upload or individually through “Add Individual Learners”

The list will be low on the righthand bar

Click into the desired activity

Update Total Learners

Add Individual Learners

Print Activity

Reopen

View Recently Added Learners

Recently Entered Learners

Learner Name	Completion
Paul Cain	09/11/2022

Learner Name	Completion
Fran Jensen	09/11/2022

Learner Name	Completion
Peter Kohler	09/11/2022

Learner Name	Completion
Patrick Killoran	09/11/2022

Viewing Learners' Credits

You can also view a list of learners under the Learners Tab and Learner Summary by Activity

Click "View"

The screenshot shows a web application interface with a top navigation bar containing 'Dashboard', 'Activities', 'Learners', and 'Reports'. The 'Learners' tab is selected. Below the navigation bar, there are links for 'Learner Summary by Activity', '+ Learner Search', 'Batch Upload Learners', and 'Learner Validation Tool'. The main content area is titled 'Learner Summary by Activity' and shows '831 Activities'. It includes a 'Show: 10 Per Page' dropdown and a 'Download All Activities' button. A list of activities is displayed, with the first one being 'MMA 169th Annual Session'. This activity is associated with 'Maine Medical Education Trust' (Organization ID: 4006630) and is a 'Live Course' (Activity ID: 202328460, Internal ID: None). To the right of the activity name, there is a 'View' button with an eye icon and an 'Add Learners' button with a person icon. A purple arrow points to the 'View' button. At the bottom right, it shows 'Submitted: 0 Accepted: 11 Rejected: 0'.

Dashboard Activities **Learners** Reports

Learner Summary by Activity + Learner Search Batch Upload Learners ✓ Learner Validation Tool

Learner Summary by Activity

831 Activities

Show: 10 Per Page ▾

MMA 169th Annual Session

Maine Medical Education Trust | Organization ID: 4006630
Live Course Activity ID: 202328460 | Internal ID: None

Download All Activities ▾

Sort by: ▾

View Add Learners

Submitted: 0 Accepted: 11 Rejected: 0

Viewing Learners' Credits

You can also view a list of learners under the Learners Tab

From here, you can also download a list of learners and the CME they earned for the activity

Learners for MMA 169th Annual Session

Live Course | Activity ID: 202328460 | Internal ID: None

9/9/2022-9/11/2022

| Certifying Boards: | 9 AMA PRA Category 1 Credit™ Credits

11 Learners

Download Learners ▾

+ Add Learners

Show: 10 Per Page ▾

Sort by: Board ▾



<input type="checkbox"/>	Board	Name	DOB	Learner ID	Completion	Submission	Credits Awarded	Status
<input type="checkbox"/>	ME-M	Jeffrey Barkin	5/20	MD14724	9/11/22	9/27/22	9 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Jonathan Meserve	7/29	MD20996	9/11/22	9/27/22	9 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Garrett Martin	1/11	MD10448	9/11/22	9/27/22	9 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Fran Jensen	9/27	MD24304	9/11/22	9/27/22	8 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Paul Cain	6/28	MD12332	9/11/22	12/13/22	4 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Patrick Killoran	12/15	MD21220	9/11/22	9/27/22	4 AMA PRA Category 1 Credit™	Accepted
<input type="checkbox"/>	ME-M	Peter Kohler	9/19	MD13307	9/11/22	9/27/22	9 AMA PRA Category 1 Credit™	Accepted

Viewing Learners' Credits

You can also find a learner and download their transcript from the Learner Search Tab

From
download
and
for



Dashboard

Activities

Learners

Reports

☰ Learner Summary By Activity

+ Learner Search

⬆ Batch Upload Learners

✓ Learner Validation Tool

Learner Search

295 Learners

Download All Learners ▾

Show: 10 Per Page ▾

Sort by: Board ▾



<input type="checkbox"/>	Board	Name	DOB	Learner ID	Activity	Completion	Submission	Credits Awarded	Status
<input type="checkbox"/>	ABP	Laura Blaisdell	9/9	675121	TREAT ME Learning Collaborative Activity ID: 202346669	11/17/22	12/15/22	1 Total Earned 1 Lifelong Learning and Self-Assessment	Accepted
<input type="checkbox"/>	ABP	Nadav Kastle	5/6	701504	Maine Cancer Genomics Initiative 2022 Genomic Tumor Boards Activity ID: 201833307	8/11/22	1/30/23	1 Total Earned 1 Lifelong Learning and Self-Assessment	Accepted
<input type="checkbox"/>	ABP	Kristine Martin	1/31	667313	CARING FOR LGBTQ+ YOUTH IN MAINE: Emphasis on the 'T' Activity ID: 201587322	3/15/21	8/11/21	4.5 Total Earned 4.5 Lifelong Learning and Self-Assessment	Accepted
<input type="checkbox"/>	ABP	Amy Barrett	2/15	620242	TREAT ME Learning Collaborative Activity ID: 202346669	11/17/22	12/19/22	1 Total Earned 1 Lifelong Learning and Self-Assessment	Accepted
<input type="checkbox"/>	ABP	Stanley Chalef	5/2	656835	Maine Cancer Genomics Initiative 2022 Genomic Tumor Boards Activity ID: 201833307	2/10/22	1/30/23	1 Total Earned 1 Lifelong Learning and Self-Assessment	Accepted
<input type="checkbox"/>	ABP	Lara Walsh	3/5	663227	TREAT ME Learning Collaborative Activity ID: 202346669	1/19/23	2/14/23	0.75 Total Earned 0.75 Lifelong Learning and Self-Assessment	Accepted

Viewing Learners' Credits

You can also find a learner and download their transcript from the Learner Search Tab

From
down
and
for

The screenshot displays the ACCME dashboard with the 'Learners' tab selected. A red arrow points to the 'Learners' tab in the top navigation bar. Below the navigation bar, the 'Learner Search' button is highlighted with a blue box. The main content area shows 'LEARNER DETAILS' for a learner named 'Case Review Screening Panel' (Activity ID 202374379). The 'CME Credits' section shows a completion date of 02/28/2023, a submission date of 02/28/2023, and a total of 7.5 credits. A 'Delete' link is visible next to the completion date. The 'Learner ID' is DO1021. A 'Done' button is at the bottom right of the learner details card. On the right side, the 'CME Credit Totals for this activity' section shows 'Total Credits Earned: 7.5' and a 'Download Learner Data' button. A red arrow points to the 'Download Learner Data' button.

Accreditation Council
for Continuing Medical Education

Dashboard Activities **Learners** Reports

☰ Learner Summary By Activity **+ Learner Search** ⬆ Batch Upload Learners ✓ Learner Validation Tool

LEARNER DETAILS

Date of Birth: [REDACTED]

Case Review Screening Panel
Activity ID 202374379 | Internal ID None

CME Credits

Completion: 02/28/2023 | Submission: 02/28/2023 | Total: 7.5 [Delete](#) **Accepted**

Learner ID: DO1021

Done

CME Credit Totals for this activity

Total Credits Earned: 7.5

⬇ Download Learner Data

Summary

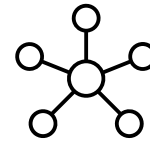
Consider making the following changes:



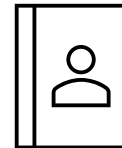
Update the evaluation to collect additional information and/or create a prepared spreadsheet for your “usual” physicians



Report learner credits in PARS



Select to include activities on CME Passport



Encourage physicians to create a CME Passport account



Reminder: Participate in ACCME's Call for Comment on Digital Data Management in CME

The ACCME has been working to simplify the management of CME credits and seeks comments from accredited providers on the best next steps to support that evolution and maximize participation from all providers in the digital ecosystem. If you choose to respond, your comments will be summarized and used to inform future discussions on data management in CME and strategic planning.

Creating a hub of centralized CME credit data creates a streamlined and transparent system to ensure accurate, reliable, and seamless data flows that reduce the burden on the physician and the licensing boards while augmenting the value of accredited CME. For accredited providers, the arrival of digitized CME credits creates new efficiencies: certificates of attendance need not be issued, and since data is recorded centrally, physicians do not need to return to the provider to obtain missing transcripts. Accredited providers can also choose to have their activities listed and readily found by learners in the search engine on [CME Passport](#).

Please submit your response **by Friday, April 7**. More information is available [here](#).

[Submit Your Comment](#)

Reminder: Participate in ACCME's Call for Comment on Digital Data Management in CME

- What changes, if any, should be made to ensure reporting learner credit data is as easy and efficient as possible for accredited providers?
- How can ACCME best support accredited providers to ensure physicians have a complete record of their credit data available?
- What lead time should be provided if ACCME *required* all CME credit be reported into the system for all activities?
- How should ACCME approach content taxonomy and tagging when reporting activities while minimizing burden on the accredited provider?

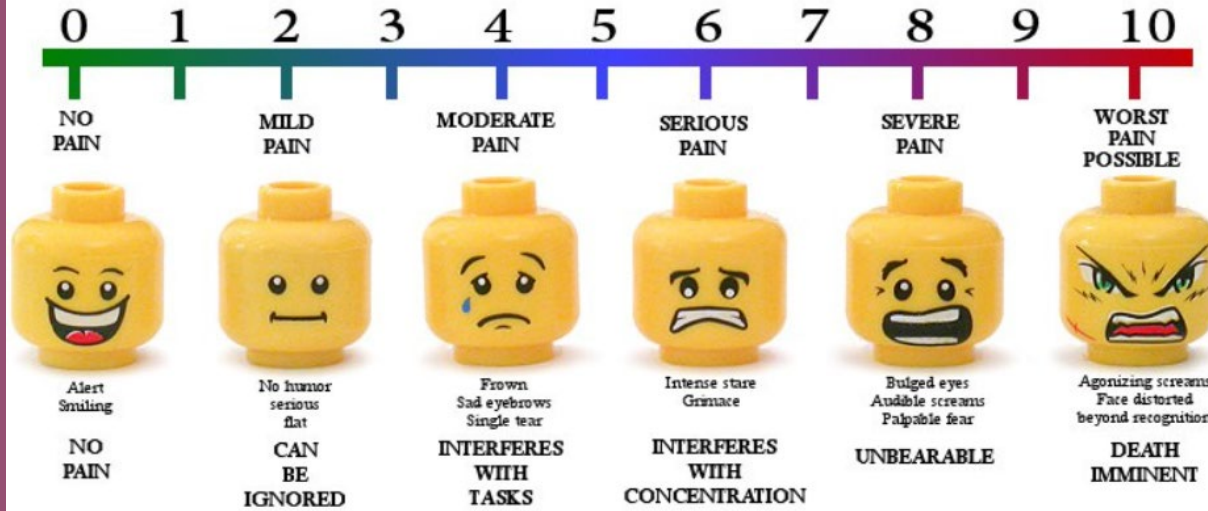
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Submit Your Comment

LEGO PAIN ASSESSMENT TOOL



Created by Brendan Powell Smith www.TheBrickTestament.com This chart is not sponsored, authorized, or endorsed by the LEGO Group.

What do you see as the greatest benefits to Learner Reporting?

What do you see as the major obstacles to implementing these changes?

On the Scale of Lego Pain, If you were to implement learner reporting, how painful do you think the changes discussed today would be for you and your organization?

Mark your number on the whiteboard.

Exit Ticket

What additional support do you think you might need to make these changes?

Enter Your Responses in the Whiteboard.

Questions?

Elizabeth Ciccarelli at eciccarelli@mainemed.com

Office Hours

Mondays from 9-10am

Invited To:

Managing Ancillary Activities
Thursday, April 6th
10am via Zoom

Upcoming Sessions

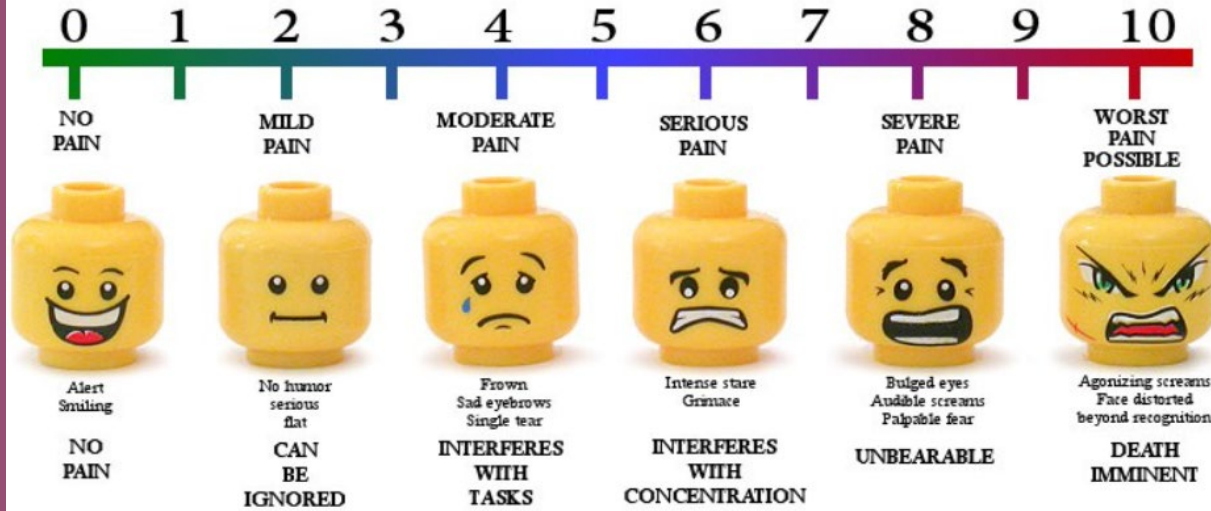
Reminder

Complete Year-End
Reporting by March 31st

Next Session

Disclosing Relevant Financial
Relationships to Learners
Thursday, April 27th
9am via Zoom

LEGO PAIN ASSESSMENT TOOL



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