**Performance in Practice Abstract Attachment Checklist**

*Use this checklist to make sure you have all the attachments necessary for the Performance in Practice Abstract.*

**Notes:**

* It is only necessary to insert a number in the attachment name if there are multiple documents required for a type of attachment.
* The Activity ID refers to the ACCME Activity ID assigned to the activity in PARS.
* A Performance in Practice Abstract needs to be completed for each assigned activity. Attachments need to be included for each activity, even if they are the same as for another activity.

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| --- | --- | --- |
| **Included** | **Attachment** | **Required or Conditional** |
|  | Attachment 1 – Relevant Financial Relationships\_(insert#)\_(Activity ID) | Required |
|  | Attachment 2 – Performance in Practice Individuals in Control of Content\_(Activity ID) | Required |
|  | Attachment 3 – Financial Relationships Disclosure(insert#)\_(Activity ID) | Required |
|  | Attachment 4 – Commercial Support Disclosure(insert#)\_(Activity ID) | Conditional if the activity was commercially supported |
|  | Attachment 5 – Commercial Support Agreement(insert#)\_(Activity ID) | Conditional if the activity was commercially supported |
|  | Attachment 6 – Clinical Content Validation(insert#)\_(Activity ID) | Required |
|  | Attachment 7 – Learner Change Data(insert#)\_(Activity ID) | Required |
|  | Attachment 8 – Accreditation Statement\_(Activity ID) | Required |