

**Maine Medical Association
Committee on Continuing Medical Education and Accreditation**

Minutes

February 20, 2014

Members in attendance were Dr(s) Miller, Bourgoin and Dennis along with Katie Petersen from EMMC. Staff member in attendance was Gail Begin.

Call to order (Dr. Miller in the absence of Dr. Davis)

Dr. Miller called the meeting to order at 2:15 P.M.

Review and Approval of the November 21, 2013 minutes*

The minutes of the November 21, 2013 meeting were approved as written.

2013 Site Surveys to be completed

<u>Site</u>	<u>Committee Surveyor</u>
Cary Medical Center	Dr. Davis
Riverview Psychiatric Center	Dr. Miller

2014 Site Surveys to be completed

<u>Site</u>	<u>Committee Surveyor</u>
Aroostook Medical Center	Dr. Bourgoin
MaineGeneral, Augusta/Waterville	Dr. Miller
Penobscot Community Health	Dr. Davis

Status of Previous Surveys

Gail noted that we are still awaiting Cary's materials but that Riverview's materials had been received and their survey would be scheduled within the next month.

Committee Policy

The committee did not review any policies at this meeting.

Process for Improvements

Dr. Miller discussed the previous year's process for improvements including data on c-diff, MRSA and pressure ulcer improvements throughout the providers. It was noted that this is still in process.

Pertinent Updates

Dr. Bourgoin reviewed several items from the ACME National Meeting in January. She will be delivering this information to our CME Coordinators at our Annual CCMEA Meeting in April. Items that will be discussed from this meeting include; Collaboration with Nurses/Pharmacy, Hospital Quality adding data to annual review, 7 Levels of Evaluations, REMS (How to Access), Patient Voice in CME, Patient Centered Medical Homes and the 7 Learning Formats.

Planning for this year's Annual Meeting

Date: April 24, 2014

Where: MMA Office

Time: 12:00 – 5:00

Speaker: Dr. Bourgoin, ACCME (PARS)

Attendees: Coordinators and Physicians

Topics: PARS, Overview of PARS System and How to Apply PARS and an overview of the ACME National Meeting.

Objectives: Update Coordinators on the PARS System of Reporting and a review of the National Meeting of the ACME.

Next meeting date

Dr. Miller noted that the next meeting of the CCMEA Committee will be held at the Maine Medical Association on April 24, 2014.

Adjournment

The meeting adjourned at 3:15 p.m.