

Maine Medical Association
Committee on Continuing Medical Education and Accreditation
MINUTES

October 20, 2011

2:00 – 4:00 P.M.

Call to order (Dr. Davis)

Members in attendance; Dr. Davis, Dr. Miller, Dr. Dennis and Dr. Bourgoin along with staff Gail Begin.

Review and Approval of the April 28, 2011 minutes*

The minutes were approved as written.

2011 Site Surveys completed

Lincoln County Health was reviewed by Dr. Miller. He noted that Criteria 15 was not available. This criterion impacts on the programs improvements and measuring the effectiveness of the mission. This was not shown or included.

Dr. Miller recommended a 4-year approval with a progress report on Criteria 15. The Committee approved his recommendation.

Mercy Hospital was reviewed by Dr. Miller who noted that Criteria 11, 16 and 19 data instruments used would be available in September after data had been collected. Dr. Miller recommended a 4-year accreditation with a progress report in 1-year to evaluate data collection instruments and data. The Committee approved his recommendation.

Maine Coast Hospital was reviewed by Dr. Miller. In reviewing Maine Coast he felt that Criteria 6 was not able to make a statement to fulfill the ACGME and IOM competencies. Dr. Miller recommended a 4-year accreditation and a progress report in 6 months fulfilling the requirements of criteria 6. The Committee approved his recommendation.

Redington-Fairview was reviewed by Dr. Miller. As a result of his review he felt that Redington was up to date on all Criteria. Dr. Miller recommended a 4-year accreditation with no progress report. The Committee approved his recommendation.

Mount Desert Island Hospital was reviewed by Dr. Miller. He discussed that all criteria were met. Dr. Miller recommended a 4-year accreditation with no progress report. The Committee approved his recommendation.

St. Joseph Hospital was reviewed by Dr. Miller with Dr. Davis. Dr. Miller discussed that criteria 1 types of activities were not listed. The correct wording needs to be implemented into this criterion, Criteria 12 described the content areas but did not include types of activities. St. Josephs did not complete 16-22 in the survey. Dr. Miller recommended a 4-year approval with a 6-month progress report to include Criteria 1 and 12 types of activities. The Committee approved his recommendation.

Maine Medical Education Trust was reviewed by Dr. Davis. He discussed that all the criteria were met. Dr. Davis would recommend a 4-year accreditation with no progress report. Dr. Davis noted that he would like to see a competency sheet on Criterion 6 and he would like to see a graph or instrument for measuring data and comparisons of data. The Committee approved his recommendation.

2012 Site Surveys to be completed

Site	Committee Surveyor
MMC	Dr. Dennis
Penobscot Bay Hospital	Dr. Miller
University of New England	Dr. Davis
York Hospital	Dr. Miller

Cary probational status and Houlton will be contacted before the end of the year.

MCD – Dr. Davis

Mid Coast – Dr. Miller and Dr. Dennis

Aroostook – Dr. Bourgoin and Gail with webinar

All above will have a 6-month extension filed for accreditation the extension will extend to May 2012.

Progress Report

MaineGeneral – Augusta/Waterville. MaineGeneral's report was approved and accepted by the committee.

Process for Improvements for 2011-2012

Dr. Davis feels that more people need to be involved in our committee. In addition, adding the IOM and ACGME competencies to the packet for surveyors.

Annual Reporting – Reminders for a mid year heads up with totals on Annual Reports and Final is due by January in order to be in compliance.

Pertinent Updates – ACCME Recognition Survey

Gail noted the areas needing improvement 2.4, 2.7(a), 2.7(c), 2.10 and 2.12. Gail discussed specifically that surveyors can not give advice upon review that this needs to be represented after the committee has reviewed and made an accreditation decision on the provider.

Annual Report Information

Gail noted that all reports were turned in for 2010 and data was reported on the website.

Next Meeting Date

The next meeting of the committee will be on January 19, 2012.

Adjournment

The Committee adjourned at 3:40.